



RFP 16-078
Site Specific Field Run Survey
Addendum I

1. What is the minimum tree size to be located, 4" or 6"?
Answer: Code requires all trees 8" diameter and over to be identified in a survey.
2. Will this contract be awarded to one or multiple firms?
Answer: Contract will be awarded to one firm.
3. Will all trees need to be located at Osborne Park or can sample areas be surveyed as is the case for Murphy Candler and Blackburn Parks?
Answer: Sample areas can be done but all specimen trees must be located.
4. The RFP requires 6" x 6" X 24" granite for benchmarks. Will the City of Brookhaven supply the permanent benchmark monuments?
Answer: This will be determined once we select a contractor. Do not include pricing for benchmarks in your submittal.
5. Is there an alternative to the 6"x6"x24" granite monument if not supplied by the city?
Answer: This will be determined once we select a contractor. Do not include pricing for benchmarks in your submittal.
6. Are we to locate 4" or 6" diameter trees?
Answer: Code requires all trees 8" diameter and over to be identified in a survey.
7. With the requirement of the horizontal datum to be referenced to Georgia West State Plane Coordinate System. Should the certification be to Grid North instead of True North or both?
Answer: Both

8. Section 3.1 (Requested Proposal Format), item 4 (Firm Profile) – Is the Certificate of Incorporation required to be from the State of Georgia? If the firm’s main office is in another state, and the state of incorporation is from that state, is that acceptable?

Answer: No

9. Section 3.1 (Requested Proposal Format) - Does the 15-page limit only include the information requested in Section 3.1, items 1-9? Or does the limit include the separate cost proposal and other required forms?

Answer: The 15 page limit is for information requested in Section 3.1, items 1-9. Required forms and the cost proposal must be submitted in a separate envelope.

10. Section 3.2 (Signature Requirements) – Is the “duly authorized official” required to be the same as the RLS proposed as the PM? Questions regarding all Tracts

Answer: The duly authorized official is to be an officer of the corporation.

11. Is the city requesting a full topographic survey of each tract within all boundary lines?

Answer: Yes

12. Where there are sources of water, do we stop the topo at the water’s edge or profile the bottom of the source (i.e. creeks and ponds)?

Answer: Provide top of bank and bottom of bank elevations. Do not profile the bottom of the sources.

13. What are to be considered the limits of the survey when there is a road bordering the property?

Answer: The survey must extend to the centerline of the adjacent road.

14. Is the minimum tree size 4 inches or 6 inches? The RFP states “All trees which have trunk diameter of four inches (6”) or greater...).

Answer: Code requires all trees 8” diameter and over to be identified in a survey.

15. Will there be a specific monumentation required for the property corners that have to be replaced by the surveyor or is this at the surveyor’s discretion?

Answer: This will be discussed with the surveyor once the contract is awarded.

16. Will the City of Brookhaven request a specific placing of the 6” x 6” Benchmark monuments or will this be left at the discretion of the surveyor? Will it be required that there is an open line of site between the two monuments?

Answer: This will be discussed with the surveyor once the contract is awarded.

Questions Regarding Specific Tracts

17. Brookhaven Park, Skyland Park, Osborne Park and Briarwood Park all have substantial wooded areas. Will these require location of all trees within these wooded areas or just a 50' x 50' sampling as in Murphy Candler and Blackburn Parks?

Answer: Sample areas can be done but all specimen trees must be located.

18. Lynwood Park has a ~50-foot strip of trees running across the property. Will it be necessary to locate each tree here or a sampling and show as woodland area?

Answer: Sample areas can be done but all specimen trees must be located.

19. Murphy Candler Park, Blackburn Park, Brookhaven Park and Briarwood Park all have dirt walking trails through the wooded areas. Are these trails to be located and shown as existing trails?

Answer: Yes

20. For parks with playground equipment, does the equipment need specific location and labeling or outlined and labeled as playground equipment area?

Answer: Locate and label the outline of the playground area.

21. Briarwood Park is shown as 3 separate tracts. Will this be a combination plat or remain separate tracts, and are all 3 tracts included in the survey?

Answer: Include all three (3) tracts in the survey. The City wants the entire park surveyed.

22. The approximate area, on the RFP, for Brookhaven Park is equal to the park tract and the DeKalb Service Center tract. Are both tracts to be included for boundary and topo or is it just the Brookhaven Park tract of 8.9 acres?

Answer: The City wants the entire park surveyed. This will include the DeKalb Service Center tract as well.

23. Is the delineation of underground utilities by a private subsurface utility designator to be included as part of the scope of work? 811 design ticket calls rarely include the marking of subsurface utilities or complete responses by utility owners.

Answer: Yes

24. Will the surveyor be provided an abstract of title for each of the park properties? A title abstract could help identify boundary title issues, encumbrances or easements not otherwise identifiable by the surveyor.

Answer: We have copies of the legal descriptions of the properties available that we received from DeKalb County.

25. In regards to the limits of the topographic survey, does the topo extend to the nearest edge of pavement, centerline of road, opposite edge of pavement or opposite limit of right of way?

Answer: The survey must extend to the centerline of the adjacent road.

26. Several parks are comprised of multiple tax parcels. Will consolidation plats need to be prepared, in those cases, to create a single park property?

Answer: Yes

27. Is there a list of currently available title documents, abstracts or existing surveys that may have been part of the transfer of the parks from the County to the City?

Answer: We have copies of the legal descriptions of the properties available that we received from DeKalb County